

## COVID-19 PROCEDURES-LOCKDOWN TRANSITION

# INFORMATIVE SHEET & USEFUL NUMBERS

MEDITERRANEAN EDITION

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## EXTRAORDINARY COVID-19 PROCEDURES INFORMATIVE SHEET / USEFUL NUMBERS

The actions of each individual and each corporation count in the fight against the COVID-19. All our offices have taken immediate measures and constantly complied to the authorities and World Health Organisation rules and recommendations.





## **CONCRETE ACTIONS & MEASURES**

-INFORMING:

Our staff, clients and partners



Regular updates on COVID-19 prevention plans and regulations





-ADAPTING:

- New set-up of all our offices and facilities for sanitary compliance, new methods for transports, handling and deliveries of goods
- Finding all necessary information, sources, suppliers and health organisms (appropriate doctors, laboratories...) in relation with the Covid-19 situation





-PROVIDING:

- Our Staff with all necessary individual sanitary equipment
- Masks, hydroalcoholic solutions...
- Our clients with all authorized and available services and supplies / provisions



## SERVICES & COVID-19 MEASURES

- -MEDICAL VISITS + RELATED SUPPLY & SERVICES
- -HEALTH DECLARATION, SANITATION EXEMPTION CERTIFICATE, YACHT CLEANING/DISINFECTANT
- -BERTH BOOKING, CLEARANCE & DELIVERIES
- -PROVISIONING
- **-LOCAL TRANSFERS**
- -CONTRACTORS / FUELING

### **GENERAL BACKGROUND**

- -We are present in most of the major ports with administrative and logistics support
- -Contact your local **AG**ents office (*list & contact details on the last page 6*), to find and arrange the best solutions to your needs.

### **EXTRAORDINARY PROCEDURES**

- -Our agents and staff members follow all sanitary recommendations and wear protective equipments
- -Our premices and vehicles are thoroughly cleaned and disinfected each day
- -All deliveries made to you will be made by agents wearing a mask and without physical contact: We'll arrange with you the reception at the gangway and record the proper pick-up just by ackowledging the name of the recipient.
- -We have selected third party suppliers and delivery men applying the same safe methods



What you may need

**How we respond** 

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### **EXTRAORDINARY PROCEDURES**

• Medical visits + related supply & services:

We got efficient connections and the right adress book to arrange rapidly your necessary crew and guests visits to the competent medical authorities and facilities.

We have sourced the best solutions to provide you with the sanitary equipments (mask, hydroalcoholic solutions...)

• Health declaration, sanitation exemption certificate, yacht cleaning/disinfectant:

We can arrange administrative support and the required declarative documentation to help you being safe & matching all current sanitary obligations

We also have suppliers with the latest technology and/or organic methods for 2.0 disinfection



What you may need



**How we respond** 

## • (A focus on) PROVISIONING:



Our partner JUST PROVISIONS is a highly professional provisioner with extensive products' listings and availabilities. They have set up picking and packing procedures to avoid extra manipulations of your produces.

100% compliant with sanitary measures and cold chain.



## FOOD SAFETY

Our warehouse is under strict Food Safety standards and HACCP compliance all year round (cold chain, traceability, cleaning procedures). We have increased our vigilance and implemented new measures to minimise the risks of cross contamination.

## WHAT WE KNOW

- No direct evidence of contamination from food or food packaging has been reported
- The virus survives 24hrs on cardboard and between 72hrs to a few days on hard surface or plastic
- The virus does not survive cooking
- No "Virus free" certification can be requested from suppliers
- Hand washing, hydroalcoholic gel and the use of protective equipment are the primary ways to stop contamination

## WHAT WE DO









- Hazard identification on all work stations
- Disinfection of all surfaces including vans and lorries everytime they are used
- Wear protective equipment.
- Access to our premises is restricted to key workers
- Maintain safety distance during deliveries
- Electronic delivery notes to reduce handling

Wash your hands before and after the delivery

WHAT YOU SHOULD DO

- Visually inspect cleanliness of delivery vehicle
- Discard outer packaging before storage while keeping track of key information
- Wash fruit and vegetables thoroughly under running water
- Order and store to full capacity to minimise frequency of delivery
- Combine interior and galley orders when possible



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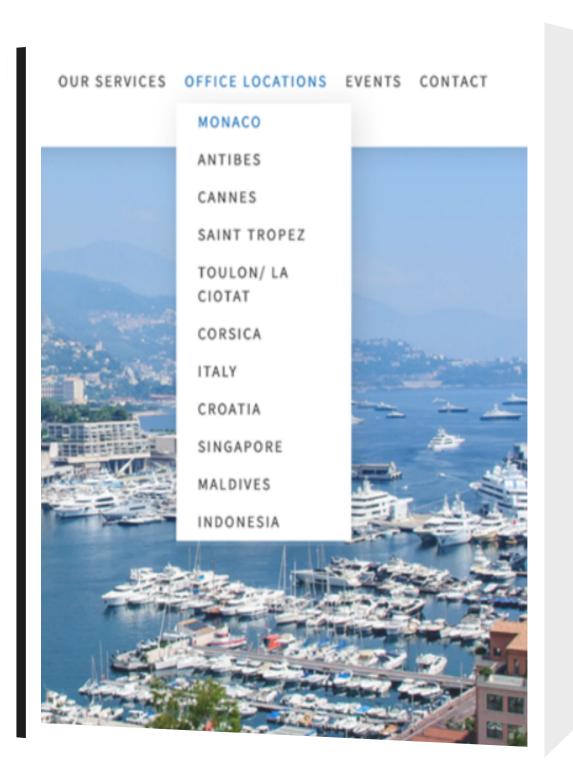
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## **OFFICE LOCATIONS / CONTACT NUMBERS**

French Mediterranean edition



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